

CKCET/PR/2024-25/15

**Date:** 25/06/2024

## FEE REFUND POLICY 2024-25

### In Compliance with UGC (Redressal of Grievances of Students) Regulations, 2023

C.K. College of Engineering & Technology (CKCET) considers the request for cancellation of admission/ withdrawal if the request is made in line with the following:

If the student chooses to withdraw from the program in which he/she is enrolled, the refund of the paid fees will be made as per the following UGC guidelines:

- a. Notwithstanding anything contained in any guidelines/ prospectus/ notification/ schedule, a full refund of fees shall be made by the C.K. College of Engineering & Technology (CKCET) on account of all cancellations of admissions/migrations of students up to 30 September 2024 and with a deduction of not more than Rs. 1,000, as a processing fee, up to 31 October 2024.
- b. For any admission schedule extending/commencing beyond/after 31 October 2024, the provisions contained in the UGC Notification issued in October 2018 on Refund of Fees and Non-Retention of Original Certificates shall apply as given below:

Category	Percentage of Refund of Fee	Point of time when notice of withdrawal of admission is received in the HEI
1	<b>100%</b>	15 days or more <b>BEFORE</b> the formally notified last date of admission
2	<b>90%</b>	Less than 15 days <b>BEFORE</b> the formally notified last date of admission
3	<b>80%</b>	15 days or less <b>AFTER</b> the formally notified last date of admission
4	<b>50%</b>	30 days or less, but more than 15 days <b>AFTER</b> formally notified the last date of admission
5	<b>0%</b>	More than 30 days <b>AFTER</b> formally notified last date of admission

The CKCET is in 100% compliance with the above fee refund policy.



**Principal**

**Dr. S. SARAVANAN, M.E., Ph.D.,**  
**PRINCIPAL,**  
CK College of Engineering & Technology  
Jayaram Nagar, Chellangkuppam,  
CUDDALORE - 607 003.

- Copy to:
1. HoD's-S&H/CIVIL/CSE/ECE/EEE/MECH/ AI&DS /MBA
  2. AO/Manager-Accounts/T&P/Exam cell
  3. Principal file
  4. The Executive director/Executive secretary for kind information...
  5. IQAC