

CKCET/PR/2024-25/07 (Amended)

Date: 25/06/2024

### INTERNAL COMPLAINTS COMMITTEE

In accordance with the **University Grants Commission (Prevention, Prohibition, and Redressal of Sexual Harassment of Women employees and Students in Higher Educational Institutions) Regulation, 2015**, CK College of Engineering and Technology is committed to providing a safe, inclusive, and harassment-free environment for all members of the campus community.

To achieve this, the **Internal Complaints Committee (ICC)** has been constituted with the following members to address complaints related to sexual harassment and ensure a secure and conducive environment for everyone.

S. No	Name	Designation	Position	Contact No.
1	Dr. A. Arulvizhi	Professor & Head - EEE	<b>Presiding Officer</b>	8825749868
2	Mrs. B. Anitha	Associate Professor - Physics	Deputy Presiding Officer	9444772120
3	Dr. D. Sengeni	Professor - M.E., Applied Electronics	Faculty Member	7892425885
4	Mrs. S. Radhika	Assistant Professor -EEE	Faculty Member	9597519146
5	Dr. N. Kamalakannan	Professor – EEE	Faculty Member	9488493434
6	Dr. M. Arulaalan	Professor – ECE	Faculty Member	9894426785
7	Mrs. V. Kothai	Senior Admin Assistant	Non-Teaching Employee	9344934806
8	Ms. N. Saradha	Admin Assistant	Non-Teaching Employee	8946083093
9	Mr. A. Josh Magesh	Director, Ignite Charitable Trust, Cuddalore	NGO Member	9688325355
10	Ms. K. Madhumitha	IV - ECE	Student Member	8682973655
11	Mr. N. Manikandan	III - Mechanical	Student Member	7339516168
12	Ms. J. Sherin Beneditta	IV - EEE	Student Member	9952358035

#### Functions of the ICC:

- Address and resolve complaints related to sexual harassment in a time-bound manner.
- Organize workshops and awareness programs to sensitize the campus community.
- Recommend measures to promote a gender-sensitive environment on campus.

### **Reporting Mechanism:**

Any person who experiences or witnesses sexual harassment is encouraged to report the matter to the ICC. Complaints can be submitted in writing or via email to the ICC at **[grievance\\_helpdesk@ckcet.edu.in](mailto:grievance_helpdesk@ckcet.edu.in)**

All complaints will be handled with utmost confidentiality and impartiality to ensure fairness and justice.

### **Awareness Initiatives:**

The ICC will regularly conduct awareness programs and workshops on gender sensitivity, prevention of sexual harassment, and legal rights. Details of upcoming events will be communicated through the college website, notice boards, and emails.

### **Contact Information:**

For further queries or assistance, please reach out to:

Dr A Arulvizhi,  
Professor and Head,  
Department of Electrical and Electronics Engineering,  
C.K. College of Engineering & Technology  
Cuddalore  
Email: **[eeehod@ckcet.com](mailto:eeehod@ckcet.com)**, **[grievance\\_helpdesk@ckcet.edu.in](mailto:grievance_helpdesk@ckcet.edu.in)**  
Mobile: 8825749868

We urge all students, faculty, and staff to support the efforts of the ICC in creating a respectful and harmonious campus culture.



**Dr. S. SARAVANAN, M.E., Ph.D.,**  
**PRINCIPAL,**  
CK College of Engineering & Technology  
Jayaram Nagar, Chellangkuppam,  
CUDDALORE - 607 003.  
**Principal**

- Copy to: 1. HoD's - S&H/CIVIL/CSE/ECE/EEE/MECH/AI&DS/MBA  
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5. IQAC