

CKCET/PR/2024-25/06 (Amended)

Date: 25/06/2024

STUDENT GRIEVANCE REDRESSAL COMMITTEE

In accordance with the **University Grants Commission (UGC) (Redress of Grievances of Students) Regulations, 2019**, and to ensure a transparent, fair, and responsive mechanism for addressing grievances, CK College of Engineering and Technology has constituted the **Students' Grievance Redressal Committee (SGRC)**.

The SGRC is established to address and resolve complaints and concerns raised by students in a timely and effective manner, ensuring a positive and productive campus environment.

S.No	Name	Designation	Position	Contact No.
1	Dr. S. Saravanan	Principal	Chairman	9842960407
2	Dr. A. Arulvizhi	Professor & Head /EEE	Member	8825749868
3	Dr. L. John Baruch	Professor/ Mechanical	Convener	9443427309
4	Dr. M. Arulaalan	Professor & Head / ECE	Member	9894426785
5	Dr. K. Mallieswaran	Associate. Professor/ Mechanical	Member	9842376476
6	Dr. D. Sengeni	Professor/ECE	Member	7892425885
7	Dr. N. Kamalakannan	Professor/EEE	Member	9488493434
8	Dr. A. Rajadurai (Ombudsperson)	Professor (Retired), Department of Production Technology, Anna University MIT Campus, Chennai Email: dsaannauniv@gmail.com	Member	044-22357081/ 22357078
9	Ms. S. Priyadharshini	Rep. of Students	Special Invitee	96267 53167
10	Mr. D. Subadeesh	Rep. of Students	Special Invitee	97917 30224
11	Mrs. R.Bharathi	Maintenance officer	Member	93608 35023

Objectives of the SGRC:

- To provide an accessible platform for students to voice their grievances.

- To investigate and address issues in a fair and transparent manner.
- To recommend measures to prevent similar grievances in the future.

Scope of Grievances:

Students may approach the SGRC for grievances related to:

1. Academic matters (e.g., assessment, attendance, learning resources).
2. Financial matters (e.g., scholarships, fee-related issues).
3. Administrative issues (e.g., infrastructure, amenities).
4. Harassment or discrimination of any kind.
5. Other concerns affecting students' rights and well-being.

Reporting Mechanism:

Students are encouraged to submit their grievances in writing or via email to the SGRC at **principal@ckcet.com**. The complaint must include the student's full name, course, contact information, and a detailed description of the issue.

All grievances will be reviewed promptly, and appropriate actions will be taken in compliance with institutional policies and UGC guidelines.

Awareness Initiatives:

The SGRC will organize awareness programs to inform students about their rights and the grievance redressal process. Notices about these events will be shared through the college website, notice boards, and emails.

Contact Information:

For any queries or assistance, students can contact:

Dr S Saravanan
Principal
C.K. College of Engineering and Technology,
Cuddalore – 607003
Email: principal@ckcet.com, grievance_helpdesk@ckcet.edu.in,
Mobile: 9842960407

We are committed to fostering an inclusive and supportive environment for our students. Your active participation and feedback are valuable in strengthening this initiative.



Principal

Dr. S. SARAVANAN, M.E., Ph.D.,
PRINCIPAL,
CK College of Engineering & Technology
Jayaram Nagar, Chellangkuppam,
CUDDALORE - 607 003.

- Copy to:
1. HoD's-S&H/CIVIL/CSE/ECE/EEE/MECH/ AI&DS /MBA
 2. AO/Manager-Accounts/T&P/Exam cell
 3. Principal file
 4. The Executive director/Executive secretary for kind information...
 5. IQAC